

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
Public Agenda  
William W. Allen Middle School  
February 18, 2020 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 10, 2019
- B. Notice filed with the Burlington County Times on July 10, 2019

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Mr. Jack Fairchild  
Mrs. Dria Law  
Mrs. Katherine Mullin  
Ms. Lauren Romano  
Dr. Mark Snyder  
Mr. Mark Villanueva  
Mr. David A. Weinstein

Mrs. Caryn Shaw, Vice President  
Dr. Sandra Alberti, President

Mr. John Comegno, Esq., Solicitor  
Dr. Scott McCartney, Superintendent  
Mr. James M. Heiser, Business Administrator/Board Secretary  
Ms. Carole Butler, Director of Curriculum and Instruction  
Dr. David Tate, Director of Special Education  
Mrs. Debora Belfield, Director of Personnel  
Mr. Jeffrey Arey, Director of Instructional Technology

**V. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #20-180:

January 21, 2019 Executive Session

January 21, 2019 Regular Meeting

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Communications**

**C. Educational Highlights –Superintendent’s Monthly Report**

- General Updates
  - Monthly Strategic Plan Update – Michele Rowe
- Student Safety Data System (SSDS) Report Period One Presentation – Michael D’Ascenzo
- Budget Presentation

**D. Student Board Representatives**

- Ashrit Verma
- Cara Petrycki
- Claire Hurren
- Colin DiPasquale

**E. Board Committee Reports – Questions and Comments**

**F. Public Comment on Agenda Items**

**VI. Reports to the Board**

**A. Business Administrator/Board Secretary**

1. **Financial Reports of the Board Secy.** – December, 2019 – Exhibit #20-181
2. **Cafeteria Report** – December, 2019 and January, 2020 - Exhibit #20-182

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:  
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**3. Approval of Budget Transfers**

I recommend approval of the budget transfers for the month of December, 2019 attached as Exhibit #20-183.

**4. Approval of Bills**

I recommend approval of the bills, in the amount of \$4,448,603.48 attached as Exhibit #20-184.

**Approval of Items 1 – 4:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. Recommendations of the Superintendent**

**A. 2019-2020 Student Safety Data System (SSDS) Report Period One**

**Routine Action**

The 2019-2020 Student Safety Data System (SSDS) Report Period One is presented for Board approval.

MOTION:

I recommend that the Board approve the submission of 2019-2020 Student Safety Data System (SSDS) Report Period One.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. 2020 - 2021 School Calendar**

The 2020-2021 School Calendar is submitted for Board approval.

MOTION:

I recommend that the Board approve the 2020-2021 School Calendar attached as Exhibit #20-185.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Policies and Procedures**

**1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on first reading.

- Policy 8630                      Bus Driver/Bus Aide Responsibility
- Regulation 8630              Emergency School Bus Procedures
- Policy 8670                      Transportation of Special Needs Students
- Policy 9400                      Media Relations

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #20-186.

**2. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on second reading.

- Policy 2415.04                  Title I District-Wide Parental Involvement
- Policy 2468                      Independent Educational Evaluations
- Regulation 2468              Independent Educational Evaluations

MOTION:

I recommend that the Board enter and adopt on second reading the Policies listed above as Exhibit #20-187.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Educational Program**

**1. Special Education Out-of-District Placements 2019-20**

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district program as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #20-188 for the 2019-20 school year at the location indicated at the approved tuition rates with transportation provided.

**2. Burlington County Alternative Middle School Placements for 2019-20**

The student listed is recommended for placement in the program at Burlington County Alternative Middle School.

MOTION:

I recommend that the Board approve the student on Exhibit #20-189 for the 2019-20 school year at Burlington County Alternative Middle School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

**3. Homeless Placements 2019-20**

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #20-190 for the 2019-20 school year at the locations indicated and at the approved district tuition rates, where applicable.

**4. Professional Services Agreement**

Approval is requested for the professional services agreements from Cooper Health System.

MOTION:

I recommend that the Board approve the attached agreements as per Exhibit #20-191 with Cooper Health System to provide related services as per Individualized Education Plans (IEPs) for an in-district and out of district student.

**5. Special Education Services Contract**

MOTION:

I recommend the Board approve the agreement attached as Exhibit #20-192 with Interactive Kids to provide special education services to a student with an Individual Education Plan.

**Approval of Items 1 – 5:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**E. Finance and Business**

**1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #20-193.

**2. Residency Determination**

MOTION:

A resolution is requested approving the recommendations of the Residency Committee as per the attached Exhibit #20-194.

**3. Donations**

MOTION:

I recommend the Board accept the following donation:

- \$250 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School
- \$500 from Hungry Minds, Inc. to be used to support students districtwide
- \$150 from Ava Ventrella to be used to support students districtwide

**4. Bank Signatories**

MOTION:

I recommend the Board approve the revised 2020 Bank Account Signatories as per the attached Exhibit #20-195.

**5. Exchange Student Sponsoring Agency Approval**

MOTION:

I recommend that the Board approve Academic Year in America as a sponsoring Agency for an upcoming exchange student from Germany for the 2020-2021 school year as per the attached Exhibit #20-196.

**6. Overnight Student Trip**

The Finance and Operations Committee has reviewed and recommends approval of the following trip:

MOTION:

I recommend that the Board approve the overnight trip listed below and detailed in the attached Exhibit #20-197.

Girls Lacrosse to Cape Henlopen HS    Lewes, DE                    3/13/20 to 3/14/20

**7. 2020 IDEA Grant Amendment #1 Application**

The Moorestown Township Public Schools’ IDEA Grant Amendment Application #1 for 2020 requires Board of Education approval. This amendment is required in order to allocate \$45,345 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
IDEA Preschool	\$5,869	\$39,476	\$45,345	\$935,297	\$99,211	\$1,034,508

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA Basic & Preschool Grant Amendment #1 application for Fiscal Year 2020, and accepts the grant award of these funds upon the subsequent approval of the FY 2020 IDEA amendment application.

**8. Spring Sports Transportation Bid**

MOTION:

I recommend the Board approve the bid results for Bid #20-3 attached as Exhibit #20-198 and award contracts as follows:

<u>Vendor</u>	<u>Total Cost</u>
McGough	\$82,795.00
Eagle Wolfington	\$34,488.00
Total:	\$117,283.00

**Approval of Items 1 – 8:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**F. Employee Relations**

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2019-2020 school year.

**1. Appointments**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

- a. Michele Arnold, as a Paraprofessional at the Upper Elementary School. Ms. Arnold has been placed on Column Para AA/BS, Step 3 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$12.98 (4 hours per day) for an annual salary of \$9,657.12 prorated, effective on February 10, 2020 through June 30, 2020.
- b. Jermaine Crawford, as a Custodian at the Upper Elementary School. Mr. Crawford has been placed on Column A, Step 8 of the Building and Grounds Salary Guide at an annual salary of \$31,674.00 prorated, effective on or about February 28, 2020 through June 30, 2020.
- c. Patricia Ford, as a Child Caregiver for the Extended Day Care Program for the District. Ms. Ford's hourly rate is \$11.50 for 3.5 hours per week as directed, effective on February 10, 2020 through June 30, 2020.
- d. Yudelka Henriquez, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$15,097.50 prorated, effective on February 19, 2020 through June 30, 2020.

**2. Leave of Absence and Extensions to Leave of Absence**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. Tahira Aziz-Logan, a School Psychologist at the George Baker Elementary School, a paid Medical Leave of Absence January 22, 2020 through February 12, 2020.
- b. Elisabeth Lefferts, a Reading and Math Support Teacher at the George Baker Elementary School, a paid Medical Leave of Absence January 10, 2020 through January 23, 2020.

- c. Rachel Glavin, a Kindergarten Teacher at the South Valley Elementary School, an unpaid NJ Family Leave of Absence December 20, 2019 through March 26, 2020. Requesting unpaid Child Rearing Leave of Absence March 27, 2020 through June 30, 2020.
- d. Thomas Kacerek, a Computer Teacher at the South Valley Elementary School and the Mary Roberts Elementary School, an unpaid Family Medical Leave of Absence February 4, 2020 through June 2, 2020.
- e. Elizabeth Matarese, a Speech-Language Specialist at the South Valley Elementary School, an unpaid absence March 12, 2020 through March 17, 2020.
- f. Christine Schultz, a 2<sup>nd</sup> Grade Teacher at the South Valley Elementary School, a paid Medical Leave of Absence March 3, 2020 through March 17, 2020.
- g. Heather Gaskill, a Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 27, 2020 through June 30, 2020.
- h. Barbara Memmo, a 4<sup>th</sup> Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence February 20, 2020 through March 27, 2020.
- i. Christine Finnegan, a Language Arts Teacher at the Middle School, a paid Medical Leave of Absence February 14, 2020 through February 18, 2020.
- j. Kelly Stratton, a Part Time Music Teacher at the Middle School, a paid Medical Leave of Absence January 14, 2020 through January 30, 2020; unpaid Family Medical Leave January 31, 2020 through March 13, 2020; unpaid Child Rearing Leave of Absence March 1, 2020 through June 30, 2020.
- k. Lauren Tomaszewski, a Special Education Teacher at the Middle School, a paid Medical Leave of Absence April 20, 2020 through June 30, 2020.
- l. Spring Williams, a Science Teacher at the Middle School, a paid Medical Leave of Absence August 28, 2019 through November 1, 2019. Requesting an extension to a paid Medical Leave of Absence November 2, 2019 through December 31, 2019. Requesting an extension to a paid Medical Leave of Absence January 1, 2020 through January 22, 2020; unpaid Family Medical Leave of Absence January 23, 2020 through February 11, 2020. Requesting an extension to unpaid Family Medical Leave of Absence February 12, 2020 through March 6, 2020.

**Support Staff**

- a. Jennifer Anderson, a Paraprofessional at the George Baker Elementary School, a paid Medical Leave of Absence March 4, 2020 through March 25, 2020.
- b. Lisa DiBucci, a Paraprofessional at the George Baker Elementary School, an unpaid absence .5 January 16, 2020 and January 17, 2020.



- c. Mary Anne Lamancusa, Principal's Secretary at the George Baker Elementary School, a paid Medical Leave of Absence January 24, 2020 through February 21, 2020.
- d. Margaret Poehls, a Paraprofessional at the South Valley Elementary School, an unpaid absence March 17, 2020.
- e. Rosemarie Romeo, a Paraprofessional at the Middle School, an unpaid absence April 1, 2020 through May 1, 2020.
- f. Lester Yaple, a Head Custodian at the Mary Roberts Elementary School, a paid Medical Leave of Absence February 10, 2020 through May 1, 2020.
- g. Scott Stilts, a Custodian at the High School, a paid Medical Leave of Absence February 5, 2020 and February 19, 2020.

**3. Adjustment to Start Date**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

- a. Patricia Ford, a Paraprofessional at the High School, effective February 10, 2020 through June 30, 2020.

**4. Resignation**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

- a. Deria Hill, a Child Caregiver for the Extended Day Care Program, effective January 21, 2020.

**5. Retirement**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. John Beatrice, a Special Education Teacher at the High School, after 33 years of service to the District, effective June 30, 2020.

**Support Staff**

- a. Cynthia Lyden, the Principal’s Secretary at the Upper Elementary School, after 28 years of service to the District, effective June 30, 2020.

- 6. **Substitutes** - Exhibit #20-199
- 7. **Volunteers Athletics** - Exhibit #20-200
- 8. **Student Teachers/Practicum Student** - Exhibit #20-201
- 9. **Delanco I.T. Shared Services Agreement** - Exhibit #20-202
- 10. **Athletics** - Exhibit #20-203
- 11. **Movement on the Guide** - Exhibit #20-204
- 12. **Professional Development Staff** - Exhibit #20-205
- 13. **WAMS Musical Videographer** - Exhibit #20-206
- 14. **Administrative Leave** - Exhibit #20-207
- 15. **Transportation Adjusted Hours** - Exhibit #20-208
- 16. **ESSA Title I Tutors** - Exhibit #20-209
- 17. **Professional Development Presenters February 14, 2020** - Exhibit #20-210
- 18. **Google Hangout Prep Presenters** - Exhibit #20-211
- 19. **Black Seal Stipend** - Exhibit #20-212

**Approval of Items 1 – 19:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**VIII. Suspensions and HIB Report**

**A. Suspensions – Exhibit #20-213**

**B. Superintendent’s HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
  - UES - #1, Baker - #1, #2

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. Informational Only**

**A. Enrollment Information – February 3, 2020**

	<b>2018-2019</b>	<b>2019-2020</b>
High School	1285	1270
Middle School	641	660
Upper Elementary School	920	917
Elementary School	<u>1132</u>	<u>1132</u>
Total	3978	3979

**B. Old Business**

**C. New Business**

**D. Public Comments**

**X. Adjournment**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_